

## ONLINE CLASSES FOR WINTER 2018 QUARTER

AC 100 Computerized Accounting  
AC 102 Principles of Accounting II  
AC 210 Managerial Accounting  
AC 211 Cost Accounting  
AC 213 Business Taxation  
AT 257 Publication Design  
CM 101 Ethics and Professionalism  
CM 210 Public Speaking  
CM 250 Business Communications  
CS 101 Introduction to Computers  
EN 160 English Grammar Skills  
EN 162 English Composition II  
GE 200 General Psychology  
ME 182 Medical Terminology II  
ME 184 Anatomy I  
ME 200 Medical Coding I  
ME 279 Medical Office Practice  
ME 281 Anatomy III  
ME 288 Process of Disease II  
ME 291 Electronic Health Records  
MN 220 Principles of Management  
MN 227 Finance  
RR 101-801 Realtime Multi-Voice  
RR 103-703 Realtime Solid Dictation  
RR 182 Realtime Theory Voice Writing II  
RR 185 Realtime Theory II  
RR 297 Reporter Procedures II  
RR 299 Computer-Aided Transcription  
SA 201 Individual Counseling and Theories  
SA 210 Prevention Advocacy  
SA 231 Fundamentals of Practice  
WP 254 Word Processing I

# SCHEDULE OF CLASSES

SPRING QUARTER 2018

April 2 – June 9



**Huntington Junior College**

900 Fifth Avenue

Huntington, WV 25701

(304) 697-7550 (800) 344-4522

Website: [www.huntingtonjuniorcollege.edu](http://www.huntingtonjuniorcollege.edu)

## Monday/Wednesday/Friday

### 8:00 – 9:10

AC 214 Advanced Computerized Accounting  
CM 210 Public Speaking

DE 290 Dental Materials  
ME 282 Clinical Procedures I

MA 141 Business Mathematics I  
WP 255 Word Processing II

### 9:15 – 10:25

AC 100 Computerized Accounting  
CS 235 Spreadsheet Applications  
DE 294 Dental Seminar

EN 160 English Grammar Skills  
GE 202 Psychology for Personal Growth  
ME 281 Anatomy III

ME 291 Electronic Health Records  
MN 240 Project Management  
SA 220 Group and Family Counseling

### 10:40 – 11:50

AC 201 Payroll Accounting  
CS 100 Introduction to Computers  
DE 295 Dental Office Management

EN 162 English Composition II  
GE 204 Current Social Problems  
ME 184 Anatomy I

ME280 Anatomy II  
MN 120 Business Organization  
SA 231 Fundamentals of Practice

### 12:00 – 1:10

AC 102 Principles of Accounting II  
CM 101 Ethics and Professionalism  
CM 250 Business Communications

DE 291 Dental Instruments  
ME 181 Medical Terminology I  
ME 182 Medical Terminology II

MN 130 Customer Service  
SA 120 Law and Ethics of Counseling  
WP 254 Word Processing I

### 1:20 – 3:00 (Monday/Wednesday Only)

DE 190 Dental Anatomy

GE 211 Drug Awareness  
ME 285 Laboratory Procedures

MN 227 Finance

#### MONDAY/WEDNESDAY/FRIDAY

Time	Subject
8:00 – 9:10	
9:15 – 10:25	
10:40 – 11:50	
12:00 – 1:10	
1:20 – 3:00	

Name \_\_\_\_\_  
SS# \_\_\_\_\_

#### TUESDAY/THURSDAY

Time	Subject
8:00 – 9:40	
9:45 – 11:25	
11:40 – 1:20	
1:30 – 3:10	

#### SUPERVISED LABORATORY TIMES

Monday 3 – 5 p.m.  
Tuesday/Wednesday/Thursday 3 – 6 p.m.  
Friday 1 – 4 p.m.

#### EVENING CLASSES

Time	Subject
Tues 6:00 – 9:35	
Wed 6:00 – 9:35	
Thurs 6:00 – 9:35	

## Tuesday/Thursday

### 8:00 – 9:40

CS 101 Introduction to Computers  
EN 161 English Composition I

ME 191 Medical Ethics and First Aid

ME 279 Medical Office Practice  
MN 120 Business Organization

### 9:45 – 11:25

AC 101 Principles of Accounting I  
CS 250 Business Communications

EN 160 English Grammar Skills  
LA 131 Business Law  
ME 181 Medical Terminology I

ME 285 Laboratory Procedures  
WP 254 Word Processing I

### 11:40 – 1:20

AT 248 Electronic Research  
EN 162 English Composition II

GE 203 Dynamics of Relationships  
MA 242 Business Mathematics II  
ME 184 Anatomy I

ME 283 Clinical Procedures II  
MN 232 Human Resources

### 1:30 – 3:10

EC 226 Economics  
GE 206 Personal and Social Ethics

ME 200 Medical Coding I

ME 291 Electronic Health Records  
MA 141 Business Mathematics I

#### EVENING CLASSES

#### 6:00 pm – 9:35 pm

### Tuesday

GE 200 General Psychology  
ME 201 Medical Coding II  
ME 286 Pharmacology  
MN 223 Marketing  
MN 227 Finance  
WP 255 Word Processing II

### Wednesday

CM 250 Business Communications  
EN 160 English Grammar Skills  
LA 131 Business Law  
ME 280 Anatomy II  
MN 240 Project Management

### Thursday

CS 235 Spreadsheet Applications  
EN 161 English Composition I  
GE 202 Psychology for Personal Growth  
MA 141 Business Mathematics I  
ME 203 Medical Coding III  
ME 279 Medical Office Practice

Schedule Subject to Change  
3/5/18